

Adaptation of the CCSSE "Classroom Observation Form"

LEARNING ORGANIZATION AND MANAGEMENT

1) During the class session, to what extent did the instructor demonstrate the following behaviors?

	Completely	Adequately	Minimally	Not at all	Not applicable
a) Started and ended class on time					
b) Was prepared to conduct class					
c) Ensured that students were engaged in the learning activities planned for the class session					
d) Noticed when a student or students were not engaged and took action to involve the student(s) in the class activity					
e) Clearly explained the learning objectives for the class session					
f) Summarized the major points at the end of the lesson					

KNOWLEDGE OF THE SUBJECT MATTER

2) During the class session, to what extent did the instructor demonstrate the following behaviors?

	Completely	Adequately	Minimally	Not at all	Not applicable
a) Explained concepts clearly					
b) Gave "real-world" examples to illustrate concepts					
c) Responded adequately to student questions					

TEACHING STYLE

3) During the class session, to what extent did the instructor demonstrate the following behaviors?

	Completely	Adequately	Minimally	Not at all	Not applicable
a) Spoke clearly and audibly					
b) Showed enthusiasm for the subject matter and teaching					
c) Treated all students in an equitable manner					
d) Encouraged questions and student participation					
e) Gave students an adequate amount of time to respond to questions					
f) Provided feedback that gave students direction for improvement					
g) Interacted with individual students during the class session					
h) Interacted with students working in small groups during the class session					
i) Elicited feedback validation of student understanding of the material					
j) Used techniques that reflect an awareness of different learning styles					
k) Appropriately used web-based resources, PowerPoint, or other technological tools					
l) Encouraged or required students' engagement in out-of-class activities related to the course (e.g.- work with other students, assignments, etc.)					

INSTRUCTIONAL TECHNIQUES

4) During the class session, what percentage of time was spent on each of the following techniques?

	0%	1-19%	20-39%	40-74%	75-100%
a) Lecture					
b) Teacher-led discussion					
c) Teacher-student shared responsibility (seminar, discussion)					
d) Student computer use					
e) Small group activities					
f) Student presentations					
g) Hands-on practice					
h) In-class writing					
i) Performance (in applied and fine arts, etc.)					
j) Experiential learning (labs, etc.)					
k) Assessment activities					

ENCOURAGEMENT TO ENGAGE IN CRITICAL THINKING

5) During the class session, to what extent did the learning process designed by the instructor encourage students to engage in the following cognitive processes?

	Very Much	Somewhat	Minimally	Not at all	Not applicable
a) Memorizing facts, ideas, methods so that they can be repeated in pretty much the same form					
b) Analyzing the basic elements of an idea, experience, or theory					
c) Synthesizing and organizing of ideas, information, and experiences in new ways					
d) Judging value or soundness of information, arguments, or methods					
e) Applying theories or concepts to practical problems in new situations					